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ANNUAL REPORT FOR 2000 - 2001



**MEMBERS OF THE
ROCHESTER CITY GOVERNMENT
(July 1, 2000 to June 30, 2001)**

**ANNUAL REPORT
FOR
2000 - 2001**

**MEMBERS OF THE
ROCHESTER CITY GOVERNMENT
(July 1, 2000 - June 30, 2001)**

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REPORT OF THE CITY MANAGER'S OFFICE 2000-2001

During the year a number of significant events and programs took place that speak well of the efforts of City Council, Residents and Staff.

The start up of our new Wastewater Treatment Plant in July of 2000 was a sight to behold. The project came in under the contract price and collected and treated 1,071,780,000 gallons of wastewater.

Due to a grant the City was awarded through the Trails Program, the City has preserved "Trails at Pickering Ponds" as a recreational Area for citizens to enjoy bird watching for the rare "Pied Bill Grebe" as well as other wildlife. Families are able to hike or ride their horses through the trails to experience nature at its best.

The City of Rochester was pleased to house the "Vietnam Moving Wall" through the efforts of our numerous Veteran organizations. I am certain that citizens were profoundly moved.

The City received a three-year grant to fund "COPS in Schools". This program has resulted in lowering the crimes in school and increasing requests for mediation and counseling for children.

City Staff has worked extremely long hours to build our new computer system, the Munis Payroll System and General Ledger, which went on line January of 2001. All other financial management software modules will be on line in the near future.

City Staff is in the process of developing a new customer service program, "The Customer Care Circle" which initiates exemplary customer service. This program will take eighteen months and require major commitment on the part of City Staff. The City will be soliciting input directly from the customers and not just from Staff, Administration and Council Members.

I wish to recognize the City Staff for their wealth of experience and professionalism. We are fortunate to have dedicated employees that take pride in doing their jobs to the best of their ability.

Robert D. Steele, City Manager

CITY GOVERNMENT
As Organized January 1, 2001

MAYOR WALTER HOERMAN

Ward 1 - David R. Stevens, James F. McManus, Jr.
Ward 2 - Elaine Lauterborn, Sandra Keans
Ward 3 - Eugene Henderson, Rick L. Healey
Ward 4 - David E. Walker, Lucien G. Levesque
Ward 5 - Bruce E. Lindsay, Phd, Ralph W. Torr
At Large - Raymond Lundborn, Alan Reed-Erickson

City Manager Gary Stenhouse

STANDING COMMITTEES, 2000

Codes & Ordinances Committee: Raymond Lundborn, Chairperson; Sandra Keans, Vice-Chairperson; Eugene Henderson, Elaine Lauterborn, David Stevens

Economic Development Committee: David Stevens, Chairperson; Bruce Lindsay, Vice-Chairperson; Alan Reed-Erickson, Rick Healey, Ralph Torr

Finance Committee: Walter Hoerman, Chairperson; David E. Walker, Vice-Chairperson; Sandra Keans, Alan Reed-Erickson, Lucien Levesque, Bruce Lindsay, David Stevens

Public Safety Committee: David E. Walker, Chairperson; Rick Healey, Vice-Chairperson, James F. McManus, Jr.; Elaine Lauterborn, Lucien Levesque

Public Works Committee: Ralph Torr, Chairperson; Lucien Levesque, Vice-Chairperson; Eugene Henderson, James F. McManus, Jr., Raymond Lundborn

SPECIAL COMMITTEES, 2000

Appointments Review Committee: Sandra Keans, Chairperson; Elaine Lauterborn, Vice-Chairperson; Alan Reed-Erickson, David Stevens, Bruce Lindsay

Building Needs Committee: Lucien Levesque, Chairperson; Bruce Lindsay, Vice-Chairperson; Ralph Torr, Alan Reed-Erickson, Sandra Keans

Highway Safety Committee: David E. Walker, Chairperson; Rick Healey, Vice-Chairperson; James F. McManus, Jr., Elaine Lauterborn; Lucien Levesque

Middle School JBC: Sandra Keans, Chairperson; Raymond Lundborn, Vice-Chairperson; James F. McManus, Jr., David Stevens, David E. Walker, Ralph Torr

Squanamagonic Long Range Planning Committee: Rick Healey, Chairperson; David E. Walker, Eugene Henderson

CITY OFFICERS AND DEPARTMENT HEADS, 2000

Animal Control Officer	Suzanne Paradise
Deputy Assessor	Victoria Lambert
Deputy Assessor	Thomas Mullin
Chief Assessor	Brett Purvis
Business Administrator	Mark Decoteau
Checklist Supervisor Chairperson	Muriel Gagnon
Chief Planner	Michael Behrendt
City Clerk	Blandine J. Shallow
City Engineer	Thomas H. Willis, Jr.
City Manager	Gary Stenhouse
City Physician	Dr. William Olney
City Solicitor	Danford Wensley
Code Enforcement Services (Building, Electrical, Plumbing Health & Zoning)	Larry Hamer
Planning & Econ. Development Director	Kenneth Ortmann
Fire Chief	Mark Dellner
Deputy Fire Chief	Francis Zombeck
Assistant Fire Chief	Norman Sanborn, Jr.
Ice Arena	Chris Bowlen
Library Director	Cynthia L. Scott
Police Chief	Daniel Auger
Public Buildings Director	Dick White
Public Works Director	Melodie Esterberg
Recreation, Parks, Youth Services Director	Brent Diesel
Tax Collector	Marianne Douglas
Welfare Director	Jane Hervey
Mayor	Walter Hoerman
Deputy Mayor	Vacant

BOARDS AND COMMISSIONS, 2000

Arena Advisory Board: David Anctil, Chairperson; Timothy S. Williams, Raymond McGilvray, Dale Bickford, Richard Clough, Madeline Auger, Robert W. Brown

Board of Assessors: Brett S. Purvis, Chairperson; Victoria Lambert, Thomas Mullin, Mark F. Decoteau, Alternate Member

Board of Health: Dr. Thomas Moon, Dr. James DeJohn, Dr. William Olney, Larry Hamer

Conservation Commission: Jeffrey Winders, Chairperson; George Bailey, Brian A. Salas, Thomas Clough, Paul D. Marshall, Rose Marie Rogers, Mark Perry

County Commissioners: George Maglaras, Chairperson; Paul Dumont, Ronald Chagnon

Licensing Board: Gary Stenhouse, Chairperson; Police Chief Daniel Auger, Fire Chief Mark Dellner

Personnel Advisory Board: David F. Lynch, Carol Themelis, Daniel J. White

Planning Board: J. Bruce Roberts, Chairperson; Terry Desjardins, John David Meader, Julie Brown, Tim Fontneau, Alan Dews **Alternate Members:** David Clark, Steven D. Warren, Kenneth E. Robinson, Cliff Newton, James G. Graham

Police Commission: Barry K. Flanagan, Chairperson; Ronald G. Lachapelle, Paul Dumont

Recreation, Parks & Youth Services: David F. Lynch, Chairperson; Russell Whitehouse, Jeffrey Turgeon, Bruce Wotton, Sheila Colson, David Stevens, Robert J. Watson

Rochester Housing Authority: Arthur Nickless, Chairperson; Richard Lachance, Marilyn Berry, Wilbur Boudreau, Stella Marcotte, Jerry Grossman, Otis Perry

Rochester Industrial Development Authority: Leon Meader, Jr., Chairperson; Laura A. Shambos, Janet Davis, Malcolm Ford, Jr., Al Felgar, Robert Gustafson, David C. Tinkham, Kenneth Ortmann, Mayor Hoerman, George Allen, Danford Wensley

Strafford Regional Planning Commission: Mary Lou Beaver, Sandra Keans, Thomas J. Willis, Kenneth N. Ortmann

Trustees of the Public Library: David Tinkham, Chairperson; Pamela Hubbard, Joanne V. Pallas, Ann Marie Cassavechia, Michael Roberts, Betty Meulenbroek, Marcia Nescot

Trustees of the Trust Funds: Glenn Lepene, Marilyn Levesque, Richard F. Boyle

Utility Advisory Board: Patrick Clark, Scott Valcourt, Neill Williams, David Reed

Welfare Appeals Board: Mary Flynn, Nancy Morneault, Irene Creteau

Zoning Board of Adjustment: Robert Johnson, Chairperson; Andy English, Ralph Torr, Norman E. Valley, Jr., Randy Lavallee **Alternate Members:** Robert P. Gormandy, Jeff Sutton, David A. Miller, Armando Olivares, Steven R. Chasse

MAYOR'S TASK FORCE, 2001

Cable TV Franchise Renewal Negotiations: Lee Chasse, David Stevens, Gary Stenhouse, Deus Marchacos, Dr. Raymond Yeagley, Bill Young

Opera House Restoration Committee: Joe Britton, Chairperson; Harvey Bernier, Jr., George Allen, Terry McGarghan, Cathy Taylor, Kevin Flynn, Don A. Carignan, Stephen Dibble, Andrea Poliquin, Janet Pelley, Anthony or Herman Ejarque

Rochester Substance Abuse Prevention: Robert Brown, John Connelly, Sharon Croft, Pam Byers, Dr. Michael Clark, Dan Lacroix, Anne May, Patricia Rainboth, Det. John Caldwell, Bonnie Voye, Kathy Wotton, Pat Lilly, Liz Ossen

ELECTION OFFICIALS, 2001

Ward One - Dawn Lapierre, Moderator; Cindy C. Harmon, Ward Clerk; Susan E. Lampron, Checklist Supervisor; Rhona L. Panteledes, Joyce Betz, Nancy C. Hubbard, Selectmen

Ward Two - Daniel J. Harkinson, Moderator; Nancy J. George, Ward Clerk; T.J. Jean, Checklist Supervisor; Allen Spader, Brian Brennan, Jean Anne Twombly, Selectmen

Ward Three - Danford Wensley, Moderator; Kenneth Billings, Ward Clerk; Richard Timmons, Checklist Supervisor; Kathryn Lachappelle, Sandra Healey, Theresa M. Lanoix, Selectmen

Ward Four - Neill A. Williams, Moderator; Violet C. Williams, Ward Clerk; Patricia Dunlap, Checklist Supervisor; Priscilla Dickie, Geraldine Lacasse, Barbara L. Harrison, Selectmen

Ward Five - James P. Gray, Moderator; Joanne Gray, Ward Clerk; Sharyn Stuart, Checklist Supervisor; Jeanne Wurth, Paul Blanchette, Evelyn Blanchette, Selectmen

Chairperson of the Checklist Supervisors - Thomas J. Jean

City Clerk - Blandine J. Shallow

REPORT OF THE ARENA DEPARTMENT 2000-2001

Fiscal Year 2001 marked the end of the eleventh year of the Rochester Arena as an enterprise fund within the City of Rochester. It also marked the beginning of the long awaited arena improvement project. Since the City purchased the facility in March of 1997 a plan has been in the works for improving the aging thirty-year-old building. The City Council authorized funding for the project early in 2001. Though the majority of the work took place in FY02, the designs and plans were done by mid May of 2001.

Horne Construction of Somersworth, NH was selected as the construction manager for the project. The renovations called for: four new locker rooms (each with it's own lavatory), male and female referee rooms, zamboni garage, new mechanical room, new entrance, new interior insulating ceiling, new exterior roof coating, new dasherboard and glass system, new dehumidification system, new electrical room and upgrade of current electrical system, and life/safety code upgrades.

Programming during FY01 was very successful. There was over a 95% usage rate of prime time hours available and ice time continued to be in high demand. There were over 2,300 hours of scheduled ice time from September of 2000 to March of 2001. Roller hockey continued to be a success in the summer months with 90 youth joining the program and over 100 adults in the adult league.

It is also estimated that over 150,000 people visited the arena over the course of the year either as a user or spectator.

With the planned improvements and a strong and diverse customer base, the Rochester Arena will provide a facility that will be used by the youth and adults of this community for many years.

Respectfully submitted,

Chris Bowlen
Arena Director

REPORT OF THE CITY ATTORNEY

2000-2001

The following is a report of the activities of the office of the City Attorney for the year beginning July 1, 2000 and ending on June 30, 2001.

During the fiscal year 2000-2001, the following cases involving the City of Rochester were terminated:

1. George Blaisdell, et als v. City of Rochester / Docket #85-C-0434; #86-C-0094 and #89-E-0189;
2. George Blaisdell v. City of Rochester / Docket #93-123 and #93-214;
3. David Bulva and Lina Bulva v. City of Rochester / Docket #98-CV-350-M;
4. Knights of Columbus v. City of Rochester / Docket #99-E-089;
5. City of Rochester v. Steven Lemay and Melissa Stockford / Docket #00-E-0027;
6. Thomas Tool Services, Inc. v. Town of Croydon / N.H. Supreme Court #97-887;
7. Donald Toy and Bonnie Toy v. City of Rochester / Docket #99-E-0092.

In addition to the above cases, as of June 30, 2001, the following actions involving the City of Rochester were pending in various New Hampshire and Federal Courts:

1. New England Telephone and Telegraph Company v. City of Rochester / Docket #96-E-0160;
2. Public Service Company of New Hampshire v. City of Rochester and City of Rochester v. Commissioner of Transportation, et als / Docket #96-E-0165;

3. Bell Atlantic f/k/a New England Telephone and Telegraph Company v. City of Rochester / Docket #97-E-0123, #98-E-0135, #99-E-0148 and #00-E-0185;
4. David Michaud v. City of Rochester, Richard Giguere, et als / Docket #C-99-156-B;
5. AWL Power, Inc. v. City of Rochester / Docket #00-E-239;
6. George Blaisdell v. City of Rochester, Gary Stenhouse, Donald L. Vittum and James Twombly / Docket #00-C-296;
8. Barletta Construction v. City of Rochester / Hampton District Court / AAA.

It should be noted that the above listing of cases does not include various bankruptcy proceedings pending in various U.S. District Courts across the United States in which the City of Rochester has filed proofs of claim and/or other pleadings with regard to the City's various interests in such bankruptcy estates, workers compensation proceedings, and various litigation in which the City is, or was, represented by counsel provided through the City's various liability carriers.

The office of the City Attorney also provided representation to the City in numerous matters before the New Hampshire courts with respect to cases in which the City was a party, as well as before various administrative agencies when necessary. In addition, the City Attorney attended Council meetings, as well as meetings of Council committees and other City boards and commissions upon request. Legal opinions and advice were provided to the City Manager, Mayor, County Council, Department Heads and various boards and commissions of the City upon request. Legal instruments, including deeds, leases, contracts, ordinances and amendments to ordinances, resolutions and other similar documents were drafted and reviewed as required during the year and representation of the City was provided with regard to the acquisition and disposition of real estate.

Respectfully submitted,

Danford J. Wensley,
City Solicitor

**REPORT OF THE ASSESSOR'S OFFICE
2000 - 2001**

TO THE CITY MANAGER AND CITY COUNCIL OF THE CITY OF ROCHESTER

ASSESSOR'S INVENTORY

LAND VALUATION:

Residential.....	211,030,400
Commercial/Industrial.....	123,553,520
Current Use.....	1,626,100

TOTAL VALUE OF TAXABLE LAND..... 336,210,020

BUILDING VALUATIONS

Residential.....	489,494,600
Manufactured Housing.....	59,319,600
Commercial/Industrial.....	177,455,675

TOTAL OF TAXABLE BUILDINGS..... 726,269,875

PUBLIC UTILITIES

Gas.....	5,002,000
Electric.....	14,588,700

TOTAL VALUATION OF TAXABLE PROPERTY 1,082,070,595

EXEMPTIONS

Blind (24)	600,000
Elderly (345)	7,853,800
Disabled (48)	785,500
Totally and Permanently Disabled (0)	0

TOTAL AMOUNT OF EXEMPTIONS 9,239, 300

Net Valuation on which the tax rate for Municipal, County
& Local Education tax is computed 1,072,831,295

Less Public Utilities - 19,590,700

Net Valuation without utilities on which tax rate for state education tax is computed	1,072,831,295
2000 Tax Rate x \$23.95 per 1000	\$25,694,309.00
Veterans (1,940)	- 257,700.00
Payment in lieu of taxes	+ 151,940.00
Total Amount to be collected	\$25,588,549.00

Respectfully submitted,

Brett S. Purvis
Chief Assessor

REPORT OF THE CITY CLERK'S OFFICE 2000-2001

The mission of the City Clerk's Office is to provide for the administration of federal, state and local statutes, the maintenance of official municipal records and the issuance of various licenses and documents in a highly efficient and effective manner. In addition, the City Clerk's Office will maintain the integrity of the election process by conducting fair and impartial elections.

From July 1, 2000 through June 30, 2001, 482 persons were born in the City of Rochester. The City Clerk's Office also processed 254 death records and issued 293 marriage licenses during the same period.

Notary services were provided to 924 persons.

575 Uniform Commercial Code Financing Statements (UCC) filings, searches, continuations and terminations were made in this office. Effective July 2, 2001, the City Clerk's Office no longer accepts UCC filings, continuations or amendments. Only UCC terminations are accepted. UCC's are now filed with the NH Secretary of State's Office, UCC Division, Concord, NH. The City Clerk's Office continues to conduct UCC searches and accept NH Dept. of Revenue Administration Liens, Federal Tax Liens, Hospital Liens and Town Tax Liens on Manufactured Housing.

The City Clerk's Office issued 4,181 dog licenses during the year.

Following is a summary of City Clerk revenues for Fiscal Year 2000-2001:

Certified Copies of Vital Records.....	\$16,907.00
Marriage Applications	2,250.00
Dog Licenses	20,477.00
UCC Fees	15,390.22
Notary Services	1,848.00
Miscellaneous Revenues	1,943.59
 Total Revenues.....	 \$58,815.81

The City Clerk's Office and the Supervisors of the Checklist also began the process of the verification of the checklist, which was completed in July 2001. 4,643 registered voters who did not vote in the 1999 municipal election, the 2000 primary elections or the 2000 general election were removed from the Voter Checklist.

Respectfully submitted,

Blandine J. Shallow
City Clerk

RESOLUTIONS
ADOPTED BY THE ROCHESTER CITY COUNCIL
FY 2000-2001

SUBJECT	DATE
Establishing polling places/times for the 2000 State Primary and State General Elections	08/01/2000
Adopting Investment and Cash Management Policy	10/03/2000
Approving Supplemental Appropriation for the City of Rochester 2000-2001 Operating Budget for the Fire Department Budget	12/05/2000
Authorizing Supplemental Appropriation for the City of Rochester 2000-2001 Capital Budget and Authorizing Bonding in Connection with the Construction of Additions to and the Renovation of the Rochester Ice Arena	02/06/2001
Approving Supplemental Appropriation for the School Department	03/13/2001
Relative to Discontinuance of Old Milton Road	03/13/2001
Regarding Federal Special Education Funding	04/03/2001
Approving 2001-2001 Community Development Budget Block Grant	05/01/2001
Approving Transfers in the Community Budget and Authorizing Appropriations in Connection Therewith	05/01/2001
Approving Supplemental Appropriation for the City of Rochester 2000-2001 Operating Budget for the purpose of providing a reimbursement for the Public Works Department	05/01/2001

SUBJECT**DATE**

Approving Supplemental Appropriation for the City of
Rochester 2000-2001 Operating Budget for the purpose of
providing a reimbursement for the Welfare Department
Direct Assistance Line

05/01/2001

Approving Supplemental Appropriation for the Rochester
School Department 2000-2001 Operating Budget
(Unanticipated Medicaid reimbursements, Federal/State
Grants, and School Lunch Revenues)

05/01/2001

For the Acquisition of Federal Property at 62 South
Main Street

05/01/2001

Pursuant to RSA 466:14 Relative to the Failure of Dog Owners
To Renew Dog Licenses

06/05/2001

Relative to Household Hazardous Waste Collection Day

06/05/2001

Approving FY2002 Proposed Operating Budget

06/19/2001

Authorizing and Approving 2001-2002 Capital Budget for
The City of Rochester and Authorizing Certain Bonding
In Connection Therewith

06/19/2001

Relative to the Library Union Formation

06/26/2001

**ORDINANCE AMENDMENTS
ADOPTED BY THE ROCHESTER CITY COUNCIL
FY 2000-2001**

SUBJECT	DATE
Relating to Area Situate off North Main Street and Union Streets and Located on Both Sides of Wakefield Street in the Vicinity of Its Intersection with Columbus Avenue Extension	08/01/2000
Regarding Taxicab Driver's Licenses and Operator Permits	08/01/2000
Relative to Septage Discharge	08/01/2000
Authorizing Imposition of Impact Fees	06/05/2001
Relative to Naming of Public Streets and Rights of Way and Assigning of Address Numbers on Streets, Highways and Rights of Way	06/05/2001
Relative to Operation of City Parks	06/05/2001
Relative to Yeagley Way	06/05/2001
Relative to Sewer User Rate	06/05/2001

REPORT OF THE CODE ENFORCEMENT DEPARTMENT

Annual Report

2000-2001

The Code Enforcement Department has been very active. As the population of Rochester continues to grow so does the responsibility of the department to enforce applicable rules and regulations of the City of Rochester. This office remains dedicated to this responsibility and will continue its program of proactive code enforcement ensuring the health and safety of the citizens of Rochester.

The total revenue collected by the Code Enforcement Department is categorized as follows:

Food Establishment Licenses	\$ 20,205.00
Code Enforcement Permits	6,200.00
Building Permits	134,074.00
Miscellaneous Permits & Fees	<u>1,932.00</u>

TOTAL	\$162,411.00
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Less Refunds, Waived Fees (Veteran & Municipal Status)

<6,341.00>

TOTAL	\$156,070.00
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The total amount expended by the department was \$117,533.60

BUILDING PERMITS AND INSPECTIONS

Major duties of the department include the administration of National Codes, the review and issuance of building permits, and the inspection of construction sites to ensure conformance of these codes; additionally enforce compliance of the Zoning Ordinance and Planning Board approvals. A total of 1,719 permits were issued with an estimated building cost of \$33,292,729.00.

HEALTH

The major health related duties of the department continue to be the licensing and inspection of the City's food service establishment. We have worked closely with the owners and operators to ensure compliance with the New Hampshire rules for the sanitary production and distribution of food. During the year each food establishment was inspected a minimum of two times and as a whole Rochester's food establishments are in full compliance.

The department also performed inspections of day care and foster homes facilities, investigated housing code complaints and responded to various health related concerns of the citizens of Rochester.

The Board of Health comprised the following members:

Dr. Thomas Moon, D.V.M. - Member
Vacant
Vacant
Dr. William Olney, M.D. – City Physician
Mr. Larry A. Hamer, Health Officer - Secretary

CODE ENFORCEMENT

Other general activities performed by the department included inspection and licensing of mobile home parks, licensing of bowling alleys, movie theaters, pool tables, taxi cabs, junk yards, second hand dealers, video games and hawkers & peddlers. In addition has investigated 243 citizen complaints and zoning infractions.

Respectfully submitted,
Larry A. Hamer
Director of Code Enforcement Services

Report of City Finances

2000-2001

For the fiscal year ending June 30th, 2001 the City's fiscal health remains excellent. Continued close monitoring of City accounts and Fund Balances will ensure future stability.

The following financial statements and auditor's report substantiates the fiscal health of the City. All funds, including the enterprise accounts (Water, Sewer, Arena) and the special revenue accounts (Community and Waste Management) have enjoyed the same fiscal health.

During the year the City fully funded the "Waste Disposal Facility Revenue Reserve Fun" at \$350,000 and returned sufficient funds at the end of the year to be above the required 5% undesignated, unreserved portion of the fund balance. Subsequent to June 30, 2001, a portion of the fund balance was used to offset taxes as noted in the City's Audited Financial Report for the Fiscal Year ending June 30, 2001.

Fiscal Year 2000-2001 was overall very positive, financially, for the City of Rochester.

Respectfully Submitted,

Brian G. LeBrun
Finance Director

CITY OF ROCHESTER, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental and Expendable Trust Funds

For the Year Ended June 30, 2001

	Governmental Fund Types				Fiduciary Fund Type Expendable Trusts	Totals (Memorandum Only)
	General Fund	Special Revenue Fund	Capital Project Fund			
Revenues:						
Taxes	\$ 39,719,271	\$ -	\$ -		\$ -	\$ 39,719,271
Licenses and permits	3,492,016	-	-		-	3,492,016
Interest, penalties and other taxes	540,946	-	-		-	540,946
Intergovernmental revenue	5,059,924	2,218,850	555,278		-	7,834,052
Charges for services	369,241	1,228,838	-		-	1,598,079
Interest income	1,108,856	-	-		(12,938)	1,095,918
Other revenues	72,073	-	-		-	72,073
Total Revenue	50,362,327	3,447,688	555,278		(12,938)	54,352,355
Expenditures:						
Current:						
General government	2,527,553	-	-		-	2,527,553
Public safety	6,378,337	-	-		-	6,378,337
Education	31,778,178	2,561,004	-		-	34,339,182
Public works	1,908,904	-	3,336,460		-	5,245,364
Human services	420,027	-	-		-	420,027
Culture and recreation	1,174,504	-	-		-	1,174,504
Community development	-	321,743	-		-	321,743
Community services	-	478,652	-		-	478,652
Miscellaneous	-	-	-		7,436	7,436
Debt service:						
Principal	1,146,815	-	-		-	1,146,815
Interest	813,548	-	-		-	813,548
Intergovernmental	2,173,947	-	-		-	2,173,947
Total Expenditures	48,321,813	3,361,399	3,336,460		7,436	55,027,108
Excess (deficiency) of revenues over expenditures	2,040,514	86,289	(2,781,182)		(20,374)	(674,753)
Other Financing Sources (Uses):						
Transfers in	-	350,000	653,200		-	1,003,200
Transfers out	(903,200)	-	(350,000)		-	(1,253,200)
Total Other Sources (Uses)		350,000	303,200		-	(250,000)
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,137,314	436,289	(2,477,982)		(20,374)	(924,753)
Fund Equities, beginning, as restated	5,818,457	1,269,963	2,072,006		489,226	9,649,652
Fund Equities, ending	\$ 6,955,771	\$ 1,706,252	\$ (405,976)		\$ 468,852	\$ 8,724,899

The accompanying notes are an integral part of the financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE

Statement of Revenues and Other Sources, and
Expenditures and Other Uses - Budget and Actual -
General Fund

For the Year Ended June 30, 2001

	Budget	Actual (Budgetary Basis)	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Taxes	\$ 39,587,361	\$ 39,587,361	\$ -
Intergovernmental	5,089,298	5,059,924	(29,374)
License and permits	3,010,950	3,492,016	481,066
Interest, penalties and other taxes	445,886	540,946	95,060
Charges for services	275,750	369,241	93,491
Interest income	845,000	1,108,856	263,856
Miscellaneous revenue	116,050	72,073	(43,977)
Other sources	399,000	399,000	-
Total Sources	49,769,295	50,629,417	860,122
Expenditures and Other Uses:			
General government	2,525,130	2,410,779	114,351
Public safety	6,397,515	6,366,707	30,808
Education	32,473,705	32,122,851	350,854
Public works	1,960,610	1,908,904	51,706
Human services	420,980	420,027	953
Culture and recreation	1,164,740	1,156,787	7,953
Debt service	1,971,200	1,960,363	10,837
Intergovernmental	2,173,947	2,173,947	-
Transfers out	583,000	583,000	-
Other uses	98,468	49,601	48,867
Total Uses	49,769,295	49,152,966	616,329
Excess of sources and uses	\$ -	\$ 1,476,451	\$ 1,476,451

The accompany notes are an integral part of the financial statements.

15. Long-Term Debt

A. General Obligation Bonds

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. The bonds reported in the proprietary funds are expected to be repaid from proprietary fund revenues. Payment is not limited to a particular revenue source. General obligation bonds currently outstanding are as follows:

	Final Maturity <u>Date</u>	Original Issue <u>Amount</u>	Interest <u>Rate</u>	<u>Balance</u>
High School and Allen School additions	October 2004	\$ 4,965,000	7.50%	\$ 660,000
Public buildings repairs	October 2004	1,100,000	7.50%	140,000
Capital bond issue #5	October 2007	5,454,021	variable	3,335,000
1991 NHMBB	December 2010	5,484,100	6.80%	3,050,000
1991 NHMBB	January 2011	13,031,515	6.80%	5,740,000
1992 Series D bonds	January 2013	1,194,500	variable	960,000
Wastewater treatment plant	July 2004	2,270,000	variable	440,000
Sewer capital improvements bond	November 2005	1,900,000	8.16%	475,000
Refinancing bonds 1994	November 2009	19,500,000	variable	14,380,000
1995 Series bond issue	August 2015	2,440,000	variable	1,815,000
1996 Series bond issue	August 2016	1,477,000	variable	1,180,000
1997 Series bond issue	August 2017	1,320,000	variable	1,110,000
1998 Series A	August 2018	2,650,000	variable	2,380,000
2000 Series bond issue	August 2020	<u>9,804,500</u>	variable	<u>9,804,500</u>
Totals		\$ <u>72,590,636</u>		\$ <u>45,469,500</u>

B. State Revolving Loan

The U.S. Environmental Protection Agency sponsors a low interest rate loan program. The loans are administered by the States and are used by local communities to improve their sewer systems.

In fiscal year 2001, the City borrowed an additional \$ 2,381,002 through the New Hampshire Water Pollution Control Revolving Fund Program to improve its sewer infiltration/inflow system. Total funding to date is \$ 18,795,448 which is reported as "notes payable" in the Sewer Enterprise Fund. Interest is accrued at 1% to be paid upon completion of construction project within the next year.

C. Future Debt Service

The annual principal and interest payments to retire all general obligation long-term debt outstanding as of June 30, 2001 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2002	\$ 2,853,119	\$ 1,724,957	\$ 4,578,076
2003	2,834,730	1,559,045	4,393,775
2004	2,822,340	1,394,930	4,217,270
2005	2,795,170	1,238,006	4,033,176
2006	2,584,213	1,017,683	3,601,896
Thereafter	<u>16,573,413</u>	<u>4,542,247</u>	<u>21,115,660</u>
Total	\$ <u>30,462,985</u>	\$ <u>11,476,868</u>	\$ <u>41,939,853</u>

Proprietary

2002	\$ 1,936,880	\$ 734,509	\$ 2,671,389
2003	1,965,270	629,803	2,595,073
2004	1,997,660	523,426	2,521,086
2005	2,044,830	406,758	2,451,588
2006	1,970,786	307,769	2,278,555
Thereafter	<u>5,091,089</u>	<u>576,137</u>	<u>5,667,226</u>
Total	\$ <u>15,006,515</u>	\$ <u>3,178,402</u>	\$ <u>18,184,917</u>

D. Bond Authorizations

Long-term debt authorizations which have not been issued or rescinded as of June 30, 2001 are as follows:

<u>Purpose</u>	<u>Amount</u>
City:	
1998 Authorized	\$ 100,000
1999 Authorized	100,000
2000 Authorized	550,000
2001 Authorized	5,809,530
2001 Arena	<u>375,000</u>
	\$ 6,934,530
Sewer 2001 Authorized	22,412,221
School 2001 Authorized	2,405,000
Water 2001 Authorized	<u>1,655,000</u>
Total	\$ <u>33,406,751</u>

REPORT OF THE FIRE DEPARTMENT 2000 – 2001

I submit this Fire Report for the Fiscal Year covering July 1, 2000 to June 30, 2001 for the Rochester Fire Department

The period has been a very busy one for fire personnel and the City of Rochester, in terms of fire and rescue incidents as well as fire prevention, investigation, training and other activities that prepare us to meet any demand placed upon us. We continue to see, first hand, the effects of growth with our occurrences of back to back calls for assistance. The major concern in this period as well as in the foreseeable future continue to point towards increased personnel on-duty to ensure our organization is performing and responding as our community has come to expect.

The new Station 2 in Gonic was opened on a permanent basis in September of 2000 and two more firefighter positions were approved to bring all 4 shifts to 8 members each.

The City also during the period, approved funding for a new fire pumper, continuing the gradual replacement of fire trucks over a long period under the Apparatus Replacement Program.

In the fall of 2000, our department enacted a Fire Chaplain Program, appointing a person who is well qualified to assist firefighters and members of the public in times of need. This support position has proven to be an excellent addition to our program both on emergency scenes and off.

In the spring of 2001, our organization began checking into developing a RIT Team (Rapid Intervention Team) for the sole purpose of firefighter rescue should it be needed at an emergency. The groundwork to form this team began with assembling information from around the country and region and began to be incorporated into our training programs into the summer of 2001.

Our fire prevention programs are well received by the community both through the City as well as our schools. Our efforts on fire code compliance and prevention are "education" and "cooperation" before ordered compliance and enforcement. By continuing this philosophy, we find the Community being more receptive and understanding toward complying with the law.

The training of our firefighters continues to receive high priority in order to maintain a highly effective, well organized and safe fireground for our emergency forces.

The work of our firefighters during this period continues to be exemplary. This is coupled with the support of the Rochester City Council in their efforts to ensure our firefighters received the best equipment, tools and training to do their job properly and our citizens and business community who support this organization.

In summary, I would like to thank the various City Departments for their assistance over the past year, the employees of this Department who are directly responsible for the success of our organization, you, the City Manager, the Mayor and City Council and the citizens of Rochester whom we serve.

Respectfully submitted,

Mark Dellner
Chief of Department

FIRE DEPARTMENT RESPONSE ACTIVITY

EMERGENCY RESPONSE CALLS	FY 01
Type of Situation Insufficient Information	8
Exposure, Insufficient Information	2
Structure Fire	44
Outside of Structure Fire	6
Vehicle Fire	49
Trees, Brush, Grass Fire	23
Refuse Fire	5
Explosion, No After-fire	1
Outside Spill, Leak with fire	1
Steam Rupture	1
Air, Gas Rupture	3
Rescue Call, Insufficient Information	378
Emergency Medical Call	148
Lock-in	5
Extrication	10
Rescue Not Classified	49
Hazardous Condition Insufficient Information	21
Spill, Leak with no Ignition	58
Excessive Heat	3
Power Line Down	30
Arcing, Shorted Electrical Equipment	26
Chemical Emergency	1
Hazardous Condition Not Classified	54
Service Call, Insufficient Information	32
Lockout	23
Water Evacuation	32
Smoke, Odor Removal	7
Animal Rescue	9
Assist Police	16
Unauthorized Burning	29
Cover Assignment	26
Service Call Not Classified	73
Good Intent Call Insufficient Information	108
Smoke Scare	31
Controlled Burning	15
Vicinity Alarm	1
Good Intent, Not Classified	79

False Call Insufficient Information	6
Malicious, mischievous Call	9
Bomb Scare, no Bomb	1
System Malfunction	163
Unintentional	70
False Call Not Classified	10
Situation Not Classified	4
TOTAL	1,670

NON-EMERGENCY ACTIVITY	FY '01
Building Inspections	73
Certificate of Occupancy	33
Chimney Inspections	6
Fire Alarm Tests	23
Fire Drills	29
Fire Extinguisher Classes	6
Fire Investigations	16
Fire Prevention Education	19
Foster Home Inspections	8
Juvenile Firesetter Intervention	7
Knox Box Inspections	15
Permits of Assembly	47
Plan Reviews	55
Pre-Construction Meetings	15
Shift Building Inspections	76
Site Reviews	9
Sprinkler Flow Tests	11
Tank Removals	4
Training Sessions	205
Walk-through Inspections	129
Wood Stove Inspections	16
TOTAL	800

REPORT OF INFORMATION SYSTEMS **2000 - 2001**

COMPUTERS AND NETWORKING

MIS continued support of City operations in FY01. MIS support includes all types of user administration, data maintenance and backup, virus prevention, networking and computer hardware repairs, upgrades and maintenance, software installation, training and research and development of computer aided procedures.

The opening of the Revenue Building near City Hall occurred in FY01. For MIS, the involvement started with the physical layout for Assessing, Tax Collector and Water Billing and ended when all of those departments were back to normal operation in their new location. All older data and telephone cabling was removed and all new installed. MIS supervised the company doing all the data and telephone cabling and was responsible for moving all the PC and networking equipment into its new location. Also included at the Revenue Building was a classroom for employees instruction in work related computer programs.

From departments moving into the Revenue Building other moves occurred. The area in City Hall where the Tax Collector had been located became offices for Finance, Human Resources moved into the area previously used by Assessing and MIS moved into the area used by the Finance Director and Human Resources. All of these changes required networking and moving of equipment by MIS.

The MIS Department relocation had been planned with the new Revenue Building so additional networking equipment was located to benefit both by having new switches installed in what would become the MIS Room. The telephone connections for the Revenue Building followed the same path into City Hall as the data lines. Also moved into the MIS Room a rack to hold both existing and additional equipment such as Institutional Network (I-NET) equipment used by the City, the System 36 and a new Internet mail server.

Other networking included a connection into the Council Chambers for access when doing presentations over the Cable TV system, cabling and equipment at the Water Treatment Plant and the Waste Water Treatment Plant. The Waste Water Treatment Plant was also connected into the I-NET via a cable mode.

In FY01 the decision to go with Munis as the Business Applications System was made. The new server required was located in the MIS Room and a router installed and configured for limited access. MIS Staff attended school for training in the network operating system, a Munis User Conference provided additional insight towards the

product and training of City and School staff in various modules occurred in the Training Room at the Revenue Building. Payroll and utility billing process in Munis began during FY01.

A new fileserver was purchased for the Police Department and upgrades to the City Hall server were done in FY01. The City Hall server upgrades were necessary to complete a transfer to a new internal email, calendar and scheduling program, GroupWise. Training for this new program was done for all City users in the Training Room at the Revenue Building as well.

New or upgraded software installs done on fileservers and PC's in FY01 included GroupWise, Human Resources software, Fire Department reporting software, an anti-virus system, the dog licensing program and Microsoft Office products. An inventory and analysis of software was completed prior to the change to the Microsoft Office suite of products. MIS also published a document for staff explaining the need for proper file management.

At the Rochester Public Library a donation of network equipment and PC's expanded the number of public Internet access stations available. MIS participated in the design and installation of this equipment. In the City Clerk's Office, an additional Vital Records PC was installed and connected into the State of NH system. The initial Vital Records pilot project by the State did not continue but MIS was able to use another networking device to connect the additional PC.

MAPPING AND GEOGRAPHIC INFORMATION SYSTEMS

The responsibility of updating and publishing electronic maps is part of Information Systems. All information about legal property line changes (subdivisions, lot line revisions, lot combinations, boundary surveys, etc.) goes from the Planning Department to MIS for map(s) adjustment and then to the Assessing Department. Documentation of the changes and copies of the updated maps are given to the Assessing Department and any other impacted City department. The documentation and lot numbering sequences (determined through a combined effort of Assessing and MIS) become historical tracking sources for property changes.

The electronic tax and topographic maps are used for both public and private projects. Occasional private projects pay for drafting materials necessary for publication and duplication of maps. Almost every map used in a geographic related presentation to the City Council is generated by MIS using City of Rochester electronic maps. During FY01 City departments continued to take advantage of having accurate digital maps available. In FY01 MIS also continued to update and publish the City Zoning Maps, Wards Map and produce maps specific for projects or incidents as needed.

The Geographic Information Systems (GIS) was updated again in FY01 through a contract with Cartographic Associates, Inc. The updates included parcels and structures coverage and associated attribute data used by several City departments. The zoning GIS coverage continued to be updated by MIS as zoning changes were approved by the City Council.

E-911 COMMITTEE

In FY01 the E-911 Committee continued the process of reviewing problem areas, changing or adjusting street numbers administratively as allowed by City Ordinance and recommending street name related changes to the City Council. MIS coordinated the transfer of information from the Assessing ownership records to form letters and produced maps necessary to establish and depict street numbering.

The E-911 Committee continued to coordinate street names and numbers for many private roads. When access to multiple homes or parcels is over privately owned property, the owner(s) can simply agree to follow the City adopted system and no Public Hearing is required. When this is done in mobile home parks, the owner usually notifies all residents and provides the new street sign(s) and new numbers to be posted. The City provides the owners along private roads and mobile home park owners with mapping, numbering and helps with the street name approval process. Through FY01, there had been approximately 10 mobile home parks in Rochester that had either completed or began the street naming and numbering process.

DENNIS SCHAFFER
MIS MANAGER

REPORT OF THE ROCHESTER PUBLIC LIBRARY 2000-2001

Technology continued to be a primary focus of library service during Fiscal Year 2000/01. With the donation of equipment by PATT (Public Access To Technology) the library was able to double the number of computers available for Internet use; increasing the number of workstations from three to six. The number of computers available for word processing was also increased from one computer to two. Additionally the library was able to purchase another microfilm machine that is heavily used by those working on genealogical research.

Programming at the library included story time sessions, a summer reading program, dog agility, the Little Red Wagon puppet-theater, book discussions, and wreath making. Exhibits included a collection of restored radios from the 30s, photography, and local artists' work. The library sponsored a display on Abraham Lincoln that included objects from the 1860s that are a part of the library's archives. The display was done in conjunction with a program on Lincoln at the Rochester Historical Society.

The Friends of the Library, utilizing the funds they raised to furnish the library, gave the library archival cabinets, a book drop, book trucks, chairs, and paid to have the four remaining original 1905 library tables refinished and restored. They also funded the design for a new circulation desk in the adult section of the library. The Friends plan to have the desk built early in the next year. Museum passes donated by the Friends included Strawberry Banke, the Children's Museum in Portsmouth, the Museum of Fine Arts and the Museum of Science in Boston, the Currier Gallery of Art, and the Seacoast Science Center.

Work designed to improve the appearance of the grounds surrounding the library began during the year. Much of the landscaping along the front and side of the library was in need of replacement after the area was damaged by washouts and winter salt spread on the sidewalks. New landscaping which uses crushed stone and raised planters has produced a more durable and protected design. There have been numerous complements on the beautiful flowers surrounding the library.

The library's circulation figures continued to grow with a 9% increase over the previous year. Demand for library books continued steady with increased circulation of the newest books and non-fiction. But the fastest growing areas of interest to those checking material out of the library are in the collections of computer programs, videos, CDs and audio books. These small collections have been growing in size and popularity over the last few years. As new formats for materials become available the library is beginning to provide material and information in these new formats. In FY 2000/01 the library was able to acquire its first DVD. We will continue to work to grow these popular

collections in our efforts to provide a well-rounded and well-developed collection to the citizens of Rochester.

Respectfully submitted,
Cynthia L. Scott, Library Director

ROCHESTER PUBLIC LIBRARY
EXPENDITURES 2000-2001

Personnel Compensation		\$400,603
Benefits		89,583
Staff Development/Transportation		1,086
Supplies		14,742
Print Material		60,049
City	\$46,325	
Special	12,025	
Trust	<u>1,709</u>	
	\$60,049	
Microforms		307
Audio-Visual		11,280
City	\$ 6,716	
Special	1,827	
Trust	<u>2,727</u>	
	\$11,280	
Equipment		19,269
Binding		1,200
Database Services		13,000
Utilities		30,312
Advertising and Dues		1,572
Service Contracts		15,039
Programming		1,344
Insurance		7,600
Damaged Books Expense		1,242
Transfers and Miscellaneous		7,560
General Fund Revenue		9,513
Library Capital Budget		5,995
Year End Balances		69,736
Capital Budget	\$51,934	
Trust Checking Account	2,981	
Special Account	7,224	
Operating Budget	106	
Damaged Book Account	<u>3,491</u>	
	\$69,736	
TOTAL EXPENDITURES		\$757,032
FY 2000-2001		

ROCHESTER PUBLIC LIBRARY
INCOME 2000-2001

City of Rochester Operating Budget		\$654,070
Trust Funds		5,301
<u>Funds</u>	<u>Interest</u>	
Charter Trust Company	\$5,301	
Fines and Fees		16,178
Gifts		118
Out of Town Registrations		8,320
Book Sales		968
Copier, Computer, Reader-Printer Receipts		1,088
Interest - Trust Checking Account		25
Miscellaneous		280
Balances as of July 1, 2000		70,684
Capital Budget	\$57,929	
Trust Checking Account	2,090	
Special Account	5,932	
Damage Account	<u>4,733</u>	
	\$70,684	
TOTAL INCOME		\$757,032
FY2000/2001		

ROCHESTER PUBLIC LIBRARY LIBRARY COLLECTION 2000-2001

Book Collection:	69,943
Additions:	
Gifts	1,388
Purchase	2,921
Discards:	- 1,426
 Total Book Collection:	 72,826

Audio-Visual Collection:	5,425
Additions:	
Gifts	285
Purchase	974
Discards:	- 51
 Total Audio-Visual Collection:	 6,633
 Serials:	 203

LIBRARY SERVICES

Public Service Hours	2,957
Borrowers Registered	8,502
Adult Circulation	101,375
Juvenile Circulation	74,004
Reference Questions	9,902
Programming:	
Programs	194
Attendance	5,633

REPORT OF THE POLICE DEPARTMENT 2000-2001

"THE PRIME MISSION OF THE ROCHESTER POLICE DEPARTMENT is the protection of life and property. This is accomplished through fair and equal enforcement, always keeping in mind the rights and dignity of the public. The basis of all Police Action is the law and credibility of the Agency. The measure of our service will be judged by the Public in the way we deliver our service. We will hold all personnel to a high level of ethical practices. This mission can be achieved through crime prevention, public relations and community policing."

Overview

Rochester consists of an approximate area of 46 square miles, with an estimated population of 28,350. The Rochester Police Department is the second largest Department in the City. Although very separate in their job functions, all of the members of the Department work together to produce a high level of service to the citizens. Our staff consists of sworn officers and a civilian support staff. The Department also maintains a Police Explorer Post. This nationally recognized division of the Boy Scouts of America, "explores" law enforcement careers with young adults.

The City is broken out into five patrol zones for police coverage. Our Communications Center operates with enhanced 911 and is staffed 24 hours per day, by specially trained personnel. This combined center dispatches calls for service for police and fire.

The Police Department is served by a three-member board of Police Commissioner's, elected by the citizens. Our current board consists of Ronald Lachapelle, Paul Dumont and Barry Flanagan.

Major Service Responsibilities

Our major service responsibilities are to protect life and property through an effective partnership with the public and to address the needs and concerns of citizen customers through:

Neighborhood Coalitions
Bike Patrols
Youth Service Programs
Park and Walk Patrols
Increased Officer visibility and accessibility to the public

Fiscal Year Objectives

- * Staff the department at levels that will allow for an officer to cover each of the five patrol zones 24/7.
- * Continue to process grant requests in order to save money for the City
- * Continue to reduce response times when answering calls for service through the realization of Mobile Data Terminals in the cruisers.
- * Ascertain and respond to customer service needs through; surveys and individual or group meetings.
- * Continue the community policing effort through:
 - + placing an officer in the housing projects,
 - + neighborhood watch programs,
 - + bicycle patrols,
 - + park and walk programs,
 - + individual and group meetings.
 - + use of problem solving techniques in patrol response

The Community Policing effort in our schools brings us the DARE Program, which is one of the most successful programs that we have in promoting the message of self-esteem and the dangers of drugs and violence. The DARE Program is successful due to the support and interaction of the schools and teachers, parents, the Police and the members of our community. While targeted at the fifth grade level, for a 17-week period, our DARE message is brought to all of our elementary schools in various capacities. With the DARE Program, we are building a base for the youth in our community. The students build a rapport with the DARE Officer's, often calling them by first names. This positive example carries over to other members of the Department, and can become a mentoring focus-point. Family involvement is important and will give these children the solid support and grounding needed to live the message DARE teaches.

We cannot fail to mention here the generous support the DARE program has

received from the community. We have received countless donations from community organizations, including the Masonic Lodge, Veteran's Groups, from business leaders such as WalMart and from individual citizens. Certainly there have been others who have

also supported the program. These donations are deeply appreciated by the Department, the City and the students who benefit from them.

We will be working closely with DARE America in the coming months on improved curriculum practices that will be introduced to the program nationwide.

In other community policing efforts, we continue to sponsor Department Tours, speaking engagements at schools, day cares and community groups, including those such as the Rochester Parent-Child Center, the Emblem Club and also at other community-related functions, such as the Lilac Family Fun Festival, the Red Ribbon and the annual Holiday Parades, as well as career day and safety day presentations.

Some activities are directly related to our work with the coalitions. These include the neighborhood spruce up days. This is an example of partnerships at work, with teamwork producing tangible results at day's end. We held another very successful National Night Out and plans are underway to organize this year's event. "National Night Out," is a nationwide observance held annually in August dedicated solely to neighborhood watch and coalitions, showing a unified commitment to their community.

The Department responds to the concerns of our community members through the auspices of our directed patrol programs, which is intensive enforcement of statutory law at requested locations throughout the City, directed to educate the general public on the importance of abiding by the laws.

Grants

We continue to work with the federal government and other programs on grant funding to assist us in our mission. We have augmented our patrol division with police officers and civilians from grant assistance provided and administered by the COPS Office.

In our report last year we mentioned the combined effort of the Rochester

Housing Authority and the City Officials to introduce a Community Resources Officer. This collaboration was successful in providing a two-year grant. We have gone on to receive the support of the nationally known Eisenhower Foundation, making our program at Coldspring a Youth Safe Haven mini-station. This program continues to be successful due to the efforts of many of our officers who are involved with the youth and elderly population.

Additional grant funding sought to help us in our mission was awarded from the Justice Department for Bullet Proof Vests, from LLEBG for community policing, from the NH Highway Safety Agency for programs such as "Join the Clique" a seatbelt enhancement award, and for pedestrian and traffic enforcement programs.

Miscellaneous

This fiscal year, the Department with the generous support of the City is participating in "LAWNET" a comprehensive upgrade of digital radio's, Statewide. All of the police vehicle radio's have been installed, at an estimated cost of \$54,000.00. The monies to complete this project are from federal, state and local sources. This will be a multi-year accomplishment. Work still to follow includes the upgrade of our portable radios, the communications center and peripheral equipment.

The Department has documented a three-year decline in crimes against individuals and property. Crimes against individuals is down more than five percent and property crimes are down over nine percent.

Future

In the coming months, we will continue to work with the City Council facility committee on a new police station. A police station is a law enforcement tool. When it is inadequate, productivity, safety and service are reduced. Some areas that need improvement (in no specific order) include the ability to separate the prisoners' intake process from civilian contact, the lack of available storage space for evidence, found property, and record archives, the need for a training area, more interview rooms, adequate locker room space [separating male and female officers], the lack of a break room and more office space. Our conference room serves as an interview room for major case crimes, as well as for hiring and meetings. We also make this room available, when needed to outside agencies for similar purposes.

We propose building a new police station that will serve the needs of the City for many years into the future. The current facility, at 10,000 sf was renovated from a fire department and shared by the Police and District Court from 1975 to 1992. Additional renovations were completed in 1993 and 1996 with minor modifications completed in 1998 and 1999.

Work will continue on the digital radio upgrade, as mentioned above. We will also continue to look into advances in technology, in areas including GPS, (global positioning satellites) for crime mapping and cruiser locations for efficient dispatching methods and our continued efforts in the downward trend of crimes.

DEPARTMENT OF PUBLIC BUILDINGS & GROUNDS 2000 – 2001 REPORT

The responsibilities include the repair, maintenance and custodial services of assigned City buildings, grounds, parks and recreational facilities. In addition, the Department provides project management on contracted projects. Staff members include the Director, Foreman, Lead Custodian, Secretary II, two Maintenance Technicians, one Maintenance Laborer, one Grounds Laborer, six Custodians, two Part Time Custodians, and five Seasonal Laborers.

Major accomplishments for the period include:

Community Center

- Renovations for Hope School
- Replace Gymnasium Wall Pads

City Hall

- Purchase Properties on Autumn Street for Future Expansion
- Renovate Finance Director's Office
- Project Management for Opera House Freight Elevator
- Demolish 3 Buildings Adjacent Properties

Revenue Office Building

- Renovate Building for City Tax Collector, Tax Assessor and Water/Sewer Billing Offices

Gonic Brickyard

- Restore Wetlands Drainage with WHIP Grant
- Received Groundwater Management Permit
- Demolish Two Steel Buildings

Commons

- Start the Restoration of Bandstand

East Rochester & Gonic Pools

- Complete Construction Projects at Each Site

Ice Arena

Project Management for Renovations

Grounds

- Purchase Sidewalk Sweeper
- Antique Street Lamp Maintenance
- Adopt A Spot Program
- Adopt A Basket Program
- Weed Control Service Contract

Miscellaneous

- Institute Fire Sprinkler Maintenance Program
- Institute Fire Alarm Maintenance Program
- Institute Exterior Window Washing Program
- City Auction

The Department wishes thank the Mayor and City Council for the continued support to maintain and upgrade the City's facilities. The Department recognizes the many volunteer hours by those people participate in the Adopt A Spot and the Adopt A Basket program. Thank you.

Respectively Submitted,

Richard H. White
Director of Public Buildings & Grounds

REPORT OF THE PUBLIC WORKS DEPARTMENT

2000-2001

The Public Works Department consists of Highway, Water, Sewer, and Engineering Divisions. These divisions are responsible for operation and maintenance of the City's infrastructure including streets, drainage, water treatment and distribution, sewer collection and treatment, as well as, administering the Capital Improvement Program (CIP) for Public Works.

DPW adopted a new mission statement this year. This is as follows:

We protect and maintain the health, safety and welfare of those who live, visit and work in the City of Rochester. We strive to provide the best possible service through building and maintaining a safe and efficient transportation network, a clean water supply, and an effective wastewater collection and treatment system. We endeavor to perform these services in a cost effective and efficient manner while maintaining excellent customer service.

There have been many personnel changes this year. Dave Ford, Public Works Commissioner, moved onto other challenges and Sally Hultberg, long-time Public Works secretary retired. Melodie Esterberg, City Engineer, was promoted to Public Works Commissioner. Tom Willis was hired as the new City Engineer. Steve Smith was hired as Chief Water Plant Operator.

This year the Department accomplished many items, including but not limited to the following: several drainage and improvement projects; annual street line/crosswalk painting; catch basin cleaning; sweeping streets and sidewalks; repair and installation of street signs; road patching; traffic and streetlight repair; removing and trimming of trees, brush and removal of stumps. DPW staff also assisted with many community projects including the Lilac Family Fun Festival, Summer Festival, and Christmas Parade. DPW reviewed and issued 95 driveway permits and 35 excavation permits. The City of Rochester has also been named a Tree City USA for the third consecutive year.

Winter 2000-2001 was the worst winter in many years. There were 53 treatable events with 7,263 tons of sand and 6,680 tons of salt applied. The plow routes were revised to cover the entire City within approximately 3 hours from the start of treatment. The level of service provided this winter was exemplary and shows the great team effort of the men and women of Public Works.

The Public Works CIP projects initiated or completed during this year include:

- Reconstruction of Chamberlain Street from Portland Street to Chamberlain Street School including drainage improvements, installation of curb and sidewalk, reconstruction of street, and replacement of water and sewer mains.
- Installation of emergency pre-emption devices on 10 traffic signals, which permits emergency vehicles to transit through signalized intersections with greater efficiency and safety.
- Drainage improvements and reconstruction of Lowell Street from Hancock Street to Tebbetts Road. Other improvements included construction of bike lanes, replacement of sewer main and abandonment of six-inch water main all services were tied into the twenty-four inch main.
- Approximately 750 feet of substandard sewer main was replaced on South Main Street between Columbus Avenue and Linden Street.

DPW reviewed and oversaw the privately-financed construction of the following streets in preparation for acceptance by the City:

- Allen Street Extension
- Alder Creek Drive

WATER DIVISION

The Water Division is continuing to pursue new water supplies and reduce leaks. The water intake at the Water Treatment Plant was replaced which increased the safe yield of the water supply by 300,000 gallons per day. The new lower intake also minimizes changes in raw water quality due to seasonal variations. This is the first step in increasing available storage capacity. Other options being investigated to increase the water supply include increasing the storage capacity at Round Pond and possible groundwater sources. A new booster station was installed on Salmon Falls Road. This new booster station improves pressure for those homes within this zone. Over 5,000 linear feet of water mains were replaced within the City.

The Water Treatment Plant treated and filtered 900 million gallons of water with an average daily flow of 2.5 million gallons per day.

Many leaks, fire hydrants, services were repaired and replaced during the year. Personnel were also kept busy with inspections, shut-offs, meter repairs and new meter installations.

SEWER DIVISION

The Sewer Division has had a very eventful year this year. The most significant was startup of the new Wastewater Treatment Facility, which occurred in July 2000. The project came in at approximately \$1,200,000 under the contract price.

Staff was also busy with several service calls, repairs to services and installation of new services.

The Wastewater Treatment Facility collected and treated 1,071,780,000 gallons of wastewater. The average daily flow was 2,936,384 gallons. The Facility is running well as we have removed 430,945 pounds of BOD (97%) and 712,648 pounds of TSS (98%). We also received and treated 422,250 gallons of septage. The staff has been extremely busy with plant start up while balancing process control and plant operations with construction activities.

**Report of the Department of Recreation
and Youth Services
2000 - 2001**

The Department of Recreation and Youth Services is comprised of four programs: Recreation, Court Diversion, Youth Connection and Community Resources and Prevention. The department is located in the Community Center Building on Wakefield St. in Rochester.

The Recreation Program provides a diversified range of activities to meet the ever increasing needs of the community.

The Court Diversion Program provides an option to the judicial system for selected Rochester youth who have committed criminal offenses.

The Community Resources and Prevention Program supports and coordinates programs designed to prevent the abuse of alcohol and other drugs. This office also provides resources to the citizens of Rochester who are involved in neighborhood coalitions.

The Rochester Youth Connection program "connects" mature, stable adults with youngsters ages 7 - 17 who need companionship and role-modeling. The program also provides interested youth with the opportunity to volunteer at selected work sites within the community which enables them to gain valuable work skills. The Rochester Rotary Club continues to sponsor this program which it has been doing since the program's inception.

These four programs work very closely with one another to provide the necessary support to the youth and adults involved. The goal of Recreation and Youth Services is to insure quality service in all areas.

The full department offers a wide variety of programs for both young and old in the community. Due to the large number of volunteers involved at Recreation and Youth Services, the staff is able to expand on the services offered.

Summer is a very busy time of year. Youth are taught to swim at the three outdoor pools. Four playground sites throughout the City are offered to children ages 6 - 10 on a daily basis. A Quest Program for children ages 11 and 12 is also offered five days a week and A Teen Adventure Camp for youth 13 - 15 is offered three full days a week. These fully supervised programs offer young people the opportunity to have fun at creative play with their peers in a well supervised setting. Tennis lessons are also offered to residents of all ages.

A new pool and playground complex opened at Hanson Pines in the summer of 1999. There is a wading pool for toddlers and young children as well as the larger pool. Two new pools opened in Gonic and East Rochester in the year 2000 and all three pools serve the general public and are constantly busy. New outdoor basketball courts and state of the art playground equipment are very popular sites for both young and old.

Throughout the year, the Recreation Department offers a wide variety of basketball programs for all ages, with youth leagues in the winter, camps in the summer and open gym times for all ages. The department also offers a wide variety of other programs such as yoga, tai chi, karate, dance, dog obedience, adult volleyball, an adult walking club, special trips, youth school vacation camps and junior gym classes.

The Department of Recreation and Youth Services continues to work closely with other city departments and local agencies in order to serve the needs of the community and maintain high quality performance.

I would like to thank the City Manager, the Mayor, the City Council, all of the various department heads and their personnel, the citizens of Rochester and the countless volunteers who have shown their support and cooperation over the past year.

Respectfully Submitted,

W. Brent Diesel, Director

REPORT OF THE ROCHESTER YOUTH CONNECTION PROGRAM 2000 - 2001

Rochester Youth Connection has been serving the community of Rochester since 1985. Youth Connection offers two programs to Rochester youth, the Youth Volunteer Program and the Big Buddy Program.

I. Big Buddy Program:

The program ended the year with twenty-three matches. There were six new matches made and four matches that closed (three of the matches ended because one of the participants moved from the area). There are fifteen girls and fifteen boys on the waiting list. Youth Connection requires volunteers to make a minimum of a one-year commitment to the program. The dedicated volunteers are the key to the success of the program, 70% of whom have served the program two years or more, 48% for three or more years. The volunteers provide approximately 3000 hours of service to the community per year. Children are referred to the program by school guidance counselors, Strafford Guidance Center, private therapists or by their parents.

The volunteers provide much needed adult guidance and positive attention for children who are experiencing extraordinary stress or challenges either personally or within their families. The families greatly appreciate this support to their children which may include help with school work, exposure to experiences and places that they would otherwise not have access to and quality individual attention. The children value having someone in their life who encourages them, devotes regular time to them, takes them to new places, and especially having someone to listen to their concerns and help celebrate their successes. Over time this consistent support for the children often results in improved grades and self-image, better peer and family relationships and a decrease of misbehavior in the community. Volunteers also provide additional guidance to youth struggling with decisions about tobacco use, alcohol use, dating, friendship, and goal setting.

This year the number of new referrals for girls increased much more than the number of new volunteers. Historically, male volunteers are more difficult to recruit than females and this continues to be a significant challenge to the program. There are currently seven male volunteers and sixteen female volunteers.

The Big Buddy Program offers group activities to its members throughout the year. This year's activities and trips included the annual camp out at Camp Mi-Ten-Na, a fall foliage cruise, the Up With People concert, Strawberry Banke Candlelight Stroll, knitting workshop, scrapbooking workshop, Lazer Vaudeville show, snowtubing at Gunstock, birdhouse building, Trashcan Lid Productions, and a trip to the New England Aquarium. Activities for the volunteers included a volunteer appreciation breakfast, a pot luck dinner and volunteer meetings. The group also participated in the Human Race Walk for Families to raise funds for the group activities and trips. Youth Connection also received a \$2,000 donation from the Road for Hope and a \$1,000 donation from the Abraham Burtman Trust, which covered the remainder of all activity expenses. Many businesses in the Seacoast area again offered discounted rates to the program participants including the sponsorship of the grade improvement club by McDonald's.

II. Youth Volunteer Program:

The Youth Volunteer Program provides a beginning work-type experience for middle school youth. This program is enthusiastically received by the youth with more than 100 youths applying for the available positions. Thirty students were placed in eleven work sites throughout the community such as Rochester Day Care, Rochester Library, local schools, Charles St. Chiropractic, Rochester Manor, C&K Printing and several veterinary settings. Twenty-five of the students successfully completed both their volunteer work and group educational meetings. These students contributed about 950 hours of volunteer work to area businesses while learning valuable beginning work skills such as punctuality, team work, follow-through and responsibility. The program offers three 12 week sessions a year.

**Annual Report
Juvenile Court Diversion Program
2000-2001**

During the past fiscal year, fifty-one (51) youth (30 males and 21 females) were referred to the Juvenile Court Diversion Program. Criminal offenses for which the youth were referred included: Arson (4), Burglary (1), Criminal Mischief (6), Criminal Threatening (1), Criminal Trespass (3), Disorderly Conduct (1), Gross Misconduct (2) Possession of a Controlled Drug (11), Possession of Alcohol (3), Possession of Drug Paraphernalia (1), Receiving Stolen Property (2), Reckless Conduct (1), Shoplifting (3), Simple Assault (2), Theft (1), Under the Influence of Alcohol (1), Under The Influence of Drugs (5), and Willful Concealment (4). Of those referred, ten (10) were eventually sent back for court processing due to either parent refusal (1), failure to complete (8), or moved out of area (1). Referrals were between 8 and 16 years old, with average age being 15 years.

This year, the Diversion Program also wrote a grant to initiate a Teen Drug Court in cooperation with the Rochester School Department. The purpose of the program is to offer first-time offenders of the school drug and alcohol policies a chance to avoid expulsion if they agree to appear before a jury of their peers and accept the resulting sentence. Sentences are designed to help youth look at their behavior and prevent reoccurrence. The Diversion Coordinator is responsible for training eighteen (18) peer jurors and overseeing the entire Teen Drug Court process, as well as helping the student offenders complete their sentencing requirements. Of the fifty-one (51) referrals made to the Diversion Program this year, seventeen (17) were for drug and alcohol-related offenses that occurred on school grounds.

Forty-one (27) contracts and thirteen (13) sentences were completed through the year representing three hundred thirty seven dollars and ninety five cents (\$337.95) being collected and paid in restitution to victims and five hundred seventy two (572) hours of community service work being provided at various sites throughout the community.

Community Service sites were provided by the following: Adopt-A-Spot Program, Gonic School, Powder Mill Fish Hatchery, Rochester Childcare Center, Rochester Fellowship Soup Kitchen, Rochester Public Buildings, Rochester Manor, Rochester Middle School, Rochester Public Buildings Department, Rochester

Recreation Department and the Lilac Family Fun Festival. These organizations deserve many thanks for their support and supervision of our youth for helping them learn valuable lessons about their value in the community and what they are capable of contributing despite the mistakes that they've made.

Many individual youth participated in classes offered by diversion staff. The Firestarter Prevention Program was offered to five (4) youth, Anger Management had (3) participants, Drug and Alcohol Education (11) and Shoplifter's Education was offered to four (4) youth this past year. Several individuals also participated in tours of the Strafford County Jail.

The three contract committees, fifteen (15) individuals, continued to meet monthly to provide contracts and review cases. They have volunteered two hundred and seventy (270) hours during this year. This group of dedicated individuals continue to be an inspiration and are the backbone of this program. This program is very fortunate to have such a group and thanks each and every one of them.

**Annual Report
Office of Community Resources and Prevention
2000-2001**

The Office of Community Resources and Prevention was originally established in 1989 under the name of the Office of Substance Abuse Prevention. The change was made to more accurately represent the broad functions of this office in the City of Rochester.

The office initiated and coordinates the activities of the Cold Spring Park Neighborhood Coalition and the Academy Street Awareness Program. In addition, leadership, technical assistance and support have been provided to the Leonard Street Coalition, Hideaway Village, Village At Riverside and Cold Spring Manor. These neighborhood groups positively impact the lives of over a thousand households. Neighborhood leaders and police liaisons have been meeting regularly as the Rochester Joint Coalitions to plan projects that are community-wide, including National Night Out and Santa Cop.

Among the resources and referral services provided to Rochester residents are housing, parenting support, community service work sites, volunteer opportunities and elderly services. In addition, the office interfaces with social service agencies and networks with other City departments to better serve the needs of the citizens of Rochester.

A grant for partial funding for the Office of Community Resources and Prevention was secured through the Division of Children, Youth and Families for the fiscal year 2001.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

2000-01

To the School Board and Citizens of Rochester:

The 2000-01 school year was a year with continued successes in areas of curriculum, instruction and accountability. Some of the most significant events for the year included (1) a national spotlight on Rochester for its effective use of data in evaluating the quality of programs and initiating change through data analysis, (2) completion of kindergarten facilities and full implementation of the city's first universal public kindergarten, and (3) a dramatic improvement in high school scores on the state test at a time when most high schools saw a downward trend.

Curriculum Focus

This was the second year that the Rochester School Department has had a full-time curriculum coordinator. The students and taxpayers have benefited greatly from the position because of the district's ability to more closely match its curriculum and instructional practices with recent changes in national, state, and local standards. This has resulted in a thorough review of every curriculum area from language arts and mathematics to the arts and physical education, increased training for teachers in the district in more effective instructional practices, and adoption of standards based materials and practices.

Use of Data for Educational Decisions

Last year's report included a statement that the Rochester School Department had been invited to participate, as one of fifteen districts nationally, in a training and evaluation project with the American Association of School Administrators and the Center for Research in Evaluation, Standards, and Student Testing at the University of California at Los Angeles. The project involves the use of a product known as the Quality School Portfolio (QSP), which is a database that permits schools to collect a wide range of data on students, from test scores to participation in special programs and demographic information.

Rochester has been very successful in its use of QSP and, as a result, was invited to prepare an article for a professional journal, to highlight its use of data at

a national convention, and to share information with the federal government and researchers from several states. As a result, many aspects of the model used in Rochester are being studied and adopted nationwide.

First Year of Public Kindergarten Implementation

The School Department completed construction of kindergarten facilities and initiated a public kindergarten program in all eight of its elementary schools. In spite of the political issues and conflict surrounding kindergarten adoption, the facilities were completed on time and under budget, and the program opened as planned.

In its first year, the program successfully served more than 200 pupils. Second year enrollment increased and preliminary figures for the third year implementation show another increase, which is in accordance with original predictions for program growth.

NHEIAP Test Performance

Spring 2001 results from the New Hampshire Educational Improvement and Assessment Program (NHEIAP) showed an apparent statewide decline in scores at the high school level. Because the method of calculating scores changed, it appears that the change was not a real indication of lower performance, but more likely a false reduction related to the calculation itself. In light of that factor, it is likely that an increase in the performance of Spaulding High School students, in particular on the Language Arts assessment, was even more dramatic than the scores themselves indicated. The district has sufficient information to determine that much of the increase was directly attributable to revisions in the way teachers approached the teaching of writing skills.

In addition to the improvements at Spaulding, Chamberlain Street School continued to post excellent scores in comparison with schools throughout New Hampshire.

Other Awards and Accomplishments

Individual schools, programs, staff and students also received recognition throughout the year. While this Annual Report is not an appropriate place for a long list of names and awards, it should be noted that three of Rochester's schools

(Maple, School Street and William E. Allen) were honored with Blue Ribbon Awards for a high level of commitment from volunteers, and that the mentoring program at Rochester Middle School received a Golden Circle Award for its great benefit to middle school students.

Gonic, East Rochester and McClelland Schools all posted dramatic success in improving the reading skills of students who started school behind in reading. Although each school developed a program unique to its needs, all three had similar successes.

Rochester Special Education Revenues and Expenditures
As required by RSA 32:11-a

Table 1: Special Education Revenue

	1999-00	2000-01
Tuition from other districts	75,000.00	37,635.59
Tuition for foster children	14,847.00	0.00
Catastrophic Aid (State)	866,520.16	702,289.09
Medicaid Reimbursement (Federal)	394,448.08	531,000.58
Special Education Grants (Federal)	372,412.96	487,815.64

Table 2: Special Education Expenditures

	1999-00	2000-01
Salaries and Benefits	4,469,766.54	5,731,578.56
Tuition and Contracted Services	2,254,661.25	1,839,537.86
Supplies and Equipment	37,707.67	70,911.02
Other expenses	539.00	330.41
Special Area Administrative Services	164,363.81	188,033.88
Transportation	323,613.81	315,732.08

Table 3: Revenue to Expenditure Analysis

	1999-00	2000-01
Total Revenues	1,723,228.20	1,758,740.90
Total Expenditures	7,250,652.05	8,146,123.81
Net Local Cost	5,527,423.88	6,387,382.91

Table 4: Sources of Revenue as Percent of Total

	1999-00	2000-01
Federal Sources	10.6%	12.5%
State Sources	12.0%	8.6%
Other Sources	1.2%	0.5%
Local Property Tax	76.2%	78.4%

**School Board Membership
School Year 2000-01**

<i>Seat</i>	<i>7/1/00 to 12/31/00</i>	<i>1/1/01 to 6/30/01</i>
Ward 1	James McGranaghan Frank D. Callaghan	James McGranaghan Frank D. Callaghan
Ward 2	Nancy Warren Daniel Harkinson	Nancy Warren Daniel Harkinson
Ward 3	Nancy Downs. Gerry Gilbert	Nancy Downs Gerry Gilbert
Ward 4	Randy Parks Donna Hynes	Randy Parks Donna Hynes
Ward 5	Robert J. Watson Donna Polychronis	Robert J. Watson Donna Polychronis
At Large	Bert D. George Charles E. DeVito Dr. Mark E. Chrusz	Bert D. George Charles E. DeVito Dr. Mark E. Chrusz

Standing Committees

<i>Committee</i>	<i>7/1/00 to 12/31/00</i>	<i>1/1/01 to 6/30/01</i>
Building	Frank D. Callaghan, Chair Randy Parks Gerry Gilbert	Frank D. Callaghan, Chair Randy Parks Gerry Gilbert
Instruction	Nancy Warren, Chair Daniel Harkinson Jim McGranaghan	Nancy Warren, Chair Daniel Harkinson Jim McGranaghan
Personnel	Charles E. DeVito, Chair Donna Hynes Robert J. Watson	Charles E. DeVito, Chair Donna Hynes Robert J. Watson

Standing Committees (continued)

Committee	7/1/00 to 12/31/00	1/1/01 to 6/30/01
Special Services	Robert J. Watson, Chair Nancy Downs Bert D. George	Robert J. Watson, Chair Nancy Downs Bert D. George
Finance	Dr. Mark Chrusz, Chair Frank Callaghan, Vice Chair	Dr. Mark Chrusz, Chair Frank D. Callaghan, Vice
Chair	Charles E. DeVito Bert D. George Nancy Warren Robert J. Watson	Charles E. DeVito Bert D. George Nancy Warren Robert J. Watson

Special Committees

Committee	7/1/00 to 12/31/00	1/1/01 to 6/30/01
Discipline	Dr. Mark E. Chrusz, Chair Nancy Warren Rotating Board Members	Dr. Mark E. Chrusz, Chair Nancy Warren Rotating Board Members
Policy Revision	Charles E. DeVito, Chair Donna Polychronis Nancy Warren	Charles E. DeVito, Chair Donna Polychronis Nancy Warren

Personnel

Superintendent of Schools
Assistant Superintendent of Schools
Director of Pupil Services
Curriculum Coordinator
Transportation Coordinator
Computer Network Administrator
Facilities Manager
Director of Buildings and Grounds
Director of School Lunch
School Nurses

Raymond Yeagley
Michael L. Hopkins
Sharon Pray
Sally Riley
Michael L. Hopkins
David Yasenchock
Richard Kalisz
John Laverdiere
Sherilyn Hall
Sharon Croft, RN (Head Nurse)
Claudette Bayko, RN
Joanne Clark, RN
Nancy Graham, RN
Ann Moynihan, RN
Kathleen Puglisi, RN
Jennifer Saucier, RN

Supervising Principals

Elizabeth Mantelli (Spaulding High School)
Walter Helliesen (Rochester Middle School)
David Chick (East Rochester School)
Robert F. Hanson, Jr. (William E. Allen School)
Arlene Walker (McClelland School)
Stephen LeClair (Chamberlain Street School)
Martha Wingate (Gonic School)

REPORT OF THE TAX COLLECTORS DEPARTMENT 2000-2001

The Responsibilities of the department consist of collection of property taxes, the proper execution of Tax Liens on delinquent Tax Bills, the redemption of the Tax Liens through the Register of Deeds, on all Tax Liens paid, the proper notification on all properties going to Tax Deed according to all laws, mandated by the State Statute R.S.A. 80:76. The Tax Warrant for 2000-200 was \$25,415,248.00 and approximately 21,600 bills.

In being Municipal agents, certified with the State of New Hampshire, we are allowed in doing the Car Registrations to give out plates and stickers. This allows us to charge an additional \$2.50 per registration. As of 6-30-2001 we have collected a total of \$425,186.00 since we have started this program.

Our office has a new computer system that allows us to input all information into the correct accounts through our new cash register computer system. This includes accounts and cash transactions that come from all offices connected with the City. We collect on approximately 28,000 Water Bills a year.

Revenues collected by The Department:

Property Tax	24,737,988.64
Timber and Gravel Tax	44,147.06
Int. On Delinquent Taxes	264,126.59
Chg. Tax for Cu Removal	76,460.00
Motor Vehicle Permits	3,266,444.84
Misc-RR Natl Bk Tax	6,798.34
Water	2,150,518.67
Sewer	1,976,465.31

I would like to thank my Staff Members Doreen Jones, Deputy Tax Collector, 2 Senior Clerks Karen Paquette, Jackie Goodwin, and our part-time staff member Shirley Gray for working together as a team to provide the best service to our customers.

Respectfully submitted,

Marianne Douglas, CTC

REPORT OF THE WELFARE DEPARTMENT 2000-01

The city budgeted \$180,000.00 for direct assistance in 2000-01. This fiscal year we saw an increase in need for assistance. It was necessary to go back to the City Council for a supplementary amount to finish out the year.

The Welfare Department also received grants from McKinney funds for the year in the amount of \$8,000.00. This was spent on security deposits, mortgage payments, back rent to stop evictions as well as payments for back-due utilities.

The Welfare Department provided direct assistance during this period to 245 single persons and 261 families for a total of 506 cases. The average length of assistance per case was 49.67 days. 283 cases were one-time only assistance. Emergency temporary assistance was offered with every effort being made to assist recipients in reaching the goal of becoming independent of city assistance as soon as possible. Guidance was offered in doing job searches, locating housing, budgeting money and applying for assistance from other agencies where appropriate.

All welfare recipients, unless excused because of disabilities or the need to care for small children, are required to work on the city work program. A total of 379.15 hours were worked off, representing \$2,085.34 of assistance. \$20,409.16 was received in reimbursements.

Vouchers written for direct assistance for families were as follows:

Dental	\$ 1,315.00
Electricity	8,507.01
Food	75.77
Fuel Heating	4,334.24
Burial	500.00
Mortgage	1,525.90
Prescriptions	8,759.06
Rent	98,848.34
Taxes	2,542.30
Temporary Shelter	5,134.69
Transportation	750.00
TOTAL	\$132,292.31
Average cost per case/family	\$ 506.87

Vouchers written for direct assistance for singles were as follows:

Burial	\$ 2,500.00
Dental	730.00
Electricity	3,481.45
Food	58.49
Fuel heating.....	2,501.98
Miscellaneous.....	53.98
Mortgage	3,133.82
Prescriptions.....	43,000.80
Rent.....	110,183.74
Tax.....	.00
Temporary Shelter.....	3,609.62
Transportation	122.00
TOTAL	\$ 169,375.88

Average cost per case/single	691.33
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Total vouchers issued	\$301,668.19
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Office expenditures were budgeted at \$148,050. Total expenditures were \$149,743.00

The Welfare Department ran a Christmas Project again this year. Through donations we were able to provide items of new winter clothing and toys for 141 children and help for 62 families. We also ran a Back-to-School Project this year.

I would like to express my thanks to the other two members of the Welfare Department-Judith Paradis, Social Worker, and Gail Bennett, Secretary. We have worked together this past year in a team effort with a goal of effectively administering to those in need in the most cost efficient manner possible.

Respectfully submitted,

Jane F. Hervey
Director of Welfare

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